



## INSTRUMENT CALIBRATION / INSTRUMENT REPAIR - REQUEST FORM

|                                     |       |
|-------------------------------------|-------|
| Your PO Number:                     | Date: |
| Instrument owned by (Company Name): |       |
| Address                             |       |
| City, State, Zip                    |       |

|  |
|--|
| Return Shipping Address if different than above: |
| Address  |
| City, State, Zip                                 |

|                                    |  |
|------------------------------------|--|
| Contact Person:                    | Do you want it insured? <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| Contact Person's Telephone Number: | Do you want us to use your shipping account? <input type="checkbox"/> Yes <input type="checkbox"/> No<br>If Yes, which carrier?: _____ Acct #: _____ |

|                          |                       |
|--------------------------|-----------------------|
| Instrument Manufacturer: | Serial Number:        |
| Instrument Model Number  | Identifying Markings: |

|   |
|---|
| Detailed description of problem(s), if any: |
|---|

**Service(s) requested: (check one or more boxes)**

|  |   |
|--|---|
| <b>CALIBRATION:</b><br><input type="checkbox"/> Calibration<br><input type="checkbox"/> As received report (there is an extra charge for this) | <b>REPAIR:</b> (provide detailed description of problem(s) above)<br><input type="checkbox"/> Repair estimate only (no cost)<br><input type="checkbox"/> Repair |
|--|---|

|                       |
|-----------------------|
| Special Instructions: |
|-----------------------|

Please send the instrument to:

**Far West Technology  
Calibration Department  
330 South Kellogg Ave., Suite D  
Goleta, CA 93117**

Turnaround time is 2 – 3 days for calibration. Repairs take longer. If you need a faster turnaround, please let us know.

If you have any questions please call: (805) 964-3615. We are located about 100 miles north of Los Angeles (just west of Santa Barbara).

We normally ship FedEx 2-day. We will not insure the shipment unless you state otherwise.